



**Download this PDF. After you have filled out all of the pages, save the changes and attach the PDF to an email and send to: [ashevillegalleryofart@gmail.com](mailto:ashevillegalleryofart@gmail.com)**

**Send us your images: No more than 5, each one no larger than 2mb, saved at 72dpi, attached to the email.**

## Membership Application

Name:

Mailing Address:

City, State & Zip Code:

Email Address:

Home Telephone:

Mobile Phone:

Preferred Phone:

Website:

**Committee Assignments:** Membership at Asheville Gallery of Art (AGA) requires participation on two operating committees. New members may serve on the following committees:

**Advertising & Public Relations Committee — responsible for:**

- Maintaining AGA's website • Developing and editing content for promotional purposes
- Interfacing with print media and social media outlets

**Exhibition & Events Committee — responsible for:**

- Coordinating Artist of the Month (AOM) shows • Curating group shows and special events
- Coordinating the quarterly rotation of all members' exhibits

**Finance Committee — responsible for:**

- Working with AGA's accountant on monthly bookkeeping and tax filing • Providing financial updates to the membership • Administering the Square POS system and online store

**Housekeeping Committee — responsible for:**

- General housekeeping, Stocking supplies

**Gallery Design & Maintenance Committee — responsible for:**

- Gallery facilities • Coordinating repairs • Developing signage

**Procedures & Documentation Committee — responsible for:**

- Maintaining AGA's Bylaws, contracts, policy documents and forms • Creating the annual gallery clerking schedule

Effort will be made to accommodate individual preferences for committee assignments, while assuring that all committees are appropriately staffed. Please list your top three committee preferences in order, taking into account where your skills and experience may be most helpful:

1.

2.

3.

# ASHEVILLE GALLERY OF ART

## Some of the Co-op Membership Requirements are:

- Display original wall-hung fine art of various mediums (i.e., paintings, fiber arts, glass, sculpture, woodwork, mixed media) according to AGA standards.
- Live close enough to the Gallery that travel is not an issue for clerking or committee duties or replacing sold artwork.
- Work one day a month in the gallery as the clerk.
- Greet and interact with customers.
- Become proficient at completing a variety of sales transactions and tasks.
- Serve on at least two committees, which requires extra time each month beyond scheduled work days.
- Computer skills, including emailing, word processing, and social media.

## Please answer the following questions:

Do you foresee any issues that would interfere with fulfilling the requirements listed above? If so, please specify.

2. Briefly describe your artwork.

3. How have you marketed your art in the past?

4. What can you contribute to running a cooperative business? List specific skills/ experiences, you have that will enhance the Asheville Gallery of Art?

# ASHEVILLE GALLERY OF ART

## Prospective Member Information

AGA's membership year is from November 1st through October 31st. Current annual dues are \$1,500, however a change is anticipated due to an increase in rent. Dues are payable either in full on or before July 25th of the preceding year, or in three equal installments: on/or before July 25th of the preceding year, and November 1st and March 1st of the membership year. Asheville Gallery of Art retains a 20% commission on work sold through the gallery.

Please email any questions and the completed application, along with five digital images of your current work no larger than 2mb, saved at 72dpi to [ashevillegalleryofart@gmail.com](mailto:ashevillegalleryofart@gmail.com). The Jury Committee will contact you and provide instructions on the process of meeting you and viewing your work.

If accepted, you will need a Merchant Certificate of Registration, commonly called a Sales and Use Tax ID Registration. You can apply for this on-line at the North Carolina Department of Revenue, [dor.state.nc.us](http://dor.state.nc.us) (AGA has instructions).

Artists juried into the AGA are put on a waiting list to fill available member vacancies as they occur. A non-refundable fee of \$100 is paid upon notification of acceptance to hold your place on the waiting list. Your placement fee will be applied to the first membership dues installment when you are called to fill the vacancy.

AGA is a smoke-free and vape-free environment.

I understand the AGA membership requirements as described above.

Please check one:    I AM        I AM NOT able and willing to meet all required membership obligations.

**By typing my name below in the signature field,** I have read, understand and agree with the AGA membership obligations as described above.

Signature

Today's Date